

## City of Gardiner - Wastewater Operator

This employee is responsible for the safe and efficient operation and maintenance of the facility, pump stations, laboratory, and collection system. Work involves monitoring all mechanical and electro-mechanical equipment, dewatering and RBC system according to established standards. Significant wastewater or related experience desired. Mandatory rotating on-call and weekend/holiday duties required. Must be able to work in inclement weather conditions. This position requires additional work such as weekend duty and holiday checks.

Preferable graduate from a vocational program in wastewater treatment with considerable experience in wastewater treatment plant operation. Required to obtain a Grade II Wastewater License within two years of hire and a Grade III Wastewater License within 3 years of hire.

Starting hourly pay rate is \$21.53 to \$24.40 depending on experience and qualifications. Excellent benefit package includes health, MePERS retirement, paid vacation, sick and holidays. Additional benefits include yearly boot and clothing allowance.

Interested applicants must submit a city job application to Human Resource Director, 6 Church Street, Gardiner, Maine 04345, or email to [dbrown@gardinermaine.com](mailto:dbrown@gardinermaine.com)

Review of applications will begin immediately and continue until the position is filled.

Employment applications along with the job description are available at City Hall, 6 Church Street Gardiner or at [www.gardinermaine.com](http://www.gardinermaine.com)

The City of Gardiner is an EOE.

## **POSITION DESCRIPTION**

**Class Title:** Operator  
**Department:** WasteWater Treatment Facility  
**Location:** City of Gardiner

### **NATURE OF WORK**

Work involves responsibility for the safe and efficient operation and maintenance of the facility, pump stations and collection system. Work involves monitoring all mechanical and electro-mechanical equipment, dewatering and RBC system according to established standards. Work includes performing laboratory tests and janitorial tasks.

### **SUPERVISION RECEIVED**

Work is performed under general supervision of the Chief Operator and WasteWater Director with considerable independent judgment following established methods and procedures.

### **ESSTENIAL DUTIES AND RESPONSIBILITIES**

#### Plant Operation Work

- Operates and maintains wastewater treatment equipment including sludge dewatering, primary, RBC's, chlorine, sludge disposal and pump stations.
- Work involves making adjustments as necessary to treatment plant process based upon laboratory recommendations to insure continuous operation and compliance with permit requirements.
- Performs routine laboratory tests to monitor process control and equipment operation.
- Assists in creating and data entry for monthly reports.
- Observes, reads and interprets instruments and gauges to maintain safe and efficient operation of the plant.
- Performs routine janitorial and preventative maintenance tasks of facility and equipment.
- Maintain wastewater treatment equipment in a safe and efficient manner.
- Maintain daily record of equipment operation and facility activities.
- Conducts treatment plant tours for the general public.
- Orders and maintains inventory of chemicals, fuel oil, equipment, supplies, and other materials used in plant operation.
- May represent or collaborate with the Superintendent to represent the City to outside organizations, citizens, engineers, and contractors.
- Assists in the training of new employees.

## REQUIREMENTS OF WORK

- Assist in the maintenance and laboratory work of the facility, pump stations and collection system.
- Be able to do janitorial duties for the safe and good housekeeping of the facility and pump stations.
- Be able to work both outside and inside under all conditions.
- Ability to communicate effectively both verbally and in writing.
- Considerable knowledge of the hazards and applicable safety precautions of the work.
- Ability to read and interpret complex and varied instruments and gauges.
- Ability to maintain proper records of equipment operation.
- Ability to evaluate the operation of the plant and to perform necessary equipment adjustments and maintenance.
- Ability to establish and maintain effective working relationships with fellow employees, other departments and the public.
- Be responsible for additional work such as weekend and holiday checks and emergency conditions.
- Be responsible for duty as assigned.
- Possess valid State of Maine driver license.
- Ability to perform mathematical computations and interpret those computations for process and compliance control in conjunction with the Chief Operator and/or Wastewater Director.
- All other jobs as assigned by Supervisor.

## EXPERIENCE AND TRAINING

Preferable graduate from a vocational program in wastewater treatment with considerable experience in wastewater treatment plant operation.

Requirement to obtain a Grade II Wastewater License within two years of hire and a Grade III Wastewater License within 3 years of hire.

## PHYSICAL DEMANDS OF WORK

### Representative

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with certain disabilities to perform the essential functions.

### Manual Dexterity

While performing the duties of this job the employee is regularly required to use hands to finger, handle, feel or operate objects, tools or controls and reach with hands and arms. The employee frequently is required to stand as well as walk, talk and hear, sit, twist, climb and balance, stoop, kneel, crouch, crawl and smell. Specific vision abilities required by this job include close vision, distance vision, color vision, depth perception and the ability to adjust focus.

### Physical Labor

The employee must frequently lift, carry and /or move up to 40 pounds (23 Kg) and occasionally up to 50 pounds (32 Kg). No lifting of objects heavier than 50 pounds is required without approved mechanical aid.